

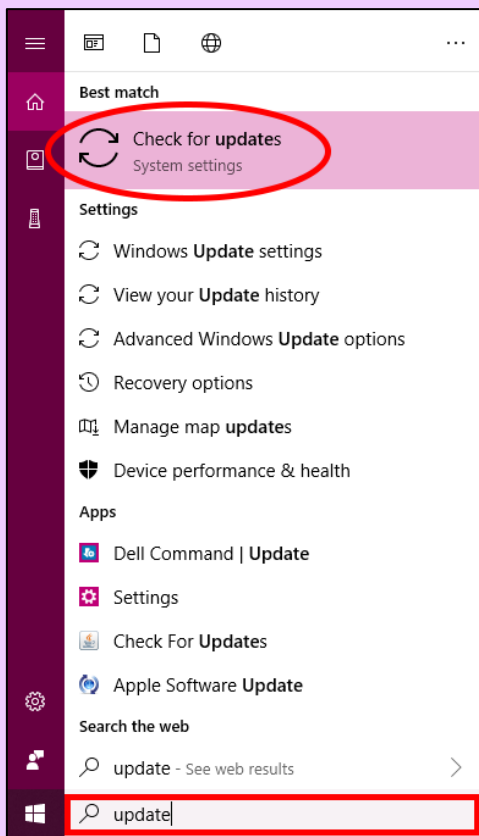


# Keeping your BW Computer Up-to-Date

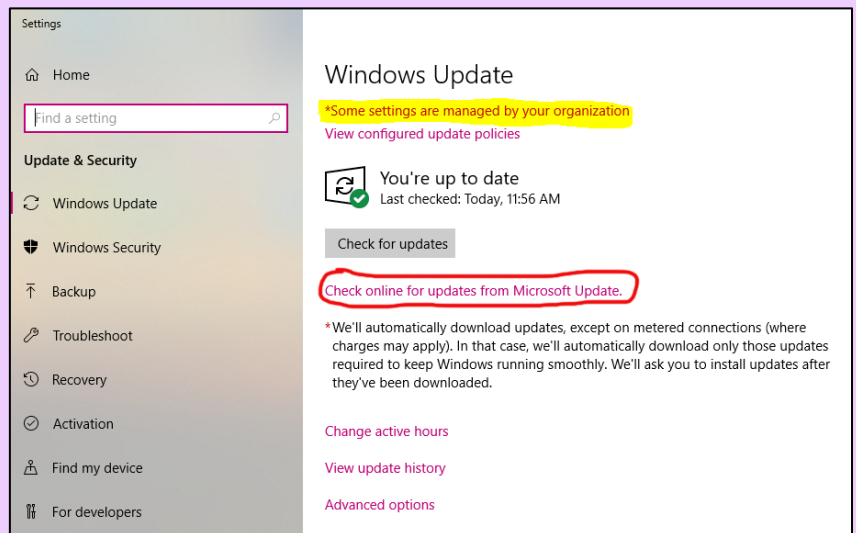
Two very important pieces of advice:

1. Run the updates on your computer regularly.
2. “Restart” your computer (not the same as “shut down”) regularly.

Running updates in Windows 10 is easy. First, locate the search box in the lower left corner. Type “update” in the field. Click on the best match result: “Check for updates.”



(Note that some updates are managed by the BW network.)



Click on “Check online for updates from Microsoft Update.” Sometimes the installation will take a bit of time or you may need to re-boot several times to finish. It’s better to control this yourself as opposed to having it auto-launch when you’re in the middle of a class or meeting!

If you do not run updates regularly, you will probably experience computer issues. Many of the support calls to the HelpDesk are due to end-user computers needing updates!! If you need additional help with this process, please call IT Support Services at 440.826.7000.