

YOUR ACTION IS REQUIRED!



On Tuesday, September 22, 2020, all BW student email accounts will be upgraded to **REQUIRE** Multi-Factor Authentication (MFA). This will help protect your email.

What is Multi-Factor Authentication (MFA)?



You have probably used MFA when accessing Google, PayPal, or other online transaction sites. An SMS text with an access code is sent to your mobile phone.

For BW's MFA process, you can select the SMS text option or use the MS authenticator app to verify your identity. Adding MFA to your BW email account will provide an additional layer of protection to your email and our campus computing environment.

For uninterrupted access to your BW email, follow these instructions:

1. Go to: <https://aka.ms/mfasetup>
2. Set up your MFA. **Save the one-time PIN code for Step #3!**
3. Download and setup Outlook on your [iOS](#) or [Android](#) phone.
NOTE: Only the Outlook email app is supported, not your phone's native email app.





MFA to the Rescue!!

Once you set up MFA, you can easily reset your own password. No more calls to the IT HelpDesk! Instructions: <https://aka.ms/sspr>

These easy-to-follow video instructions will also help:

<http://help.bw.edu/docs/MFA-MicrosoftAuthenticatorApp.mp4> (Auth)

<http://help.bw.edu/docs/MFA-PhoneMethod.mp4> (SMS Text)

https://bealert.bw.edu/i_want_to.html. (Tutorial)

Questions? Contact the IT Help Desk (440-826-7000) or helpdesk@bw.edu.